

Public Charter School Alliance
of South Carolina
Schools for South Carolina's Future



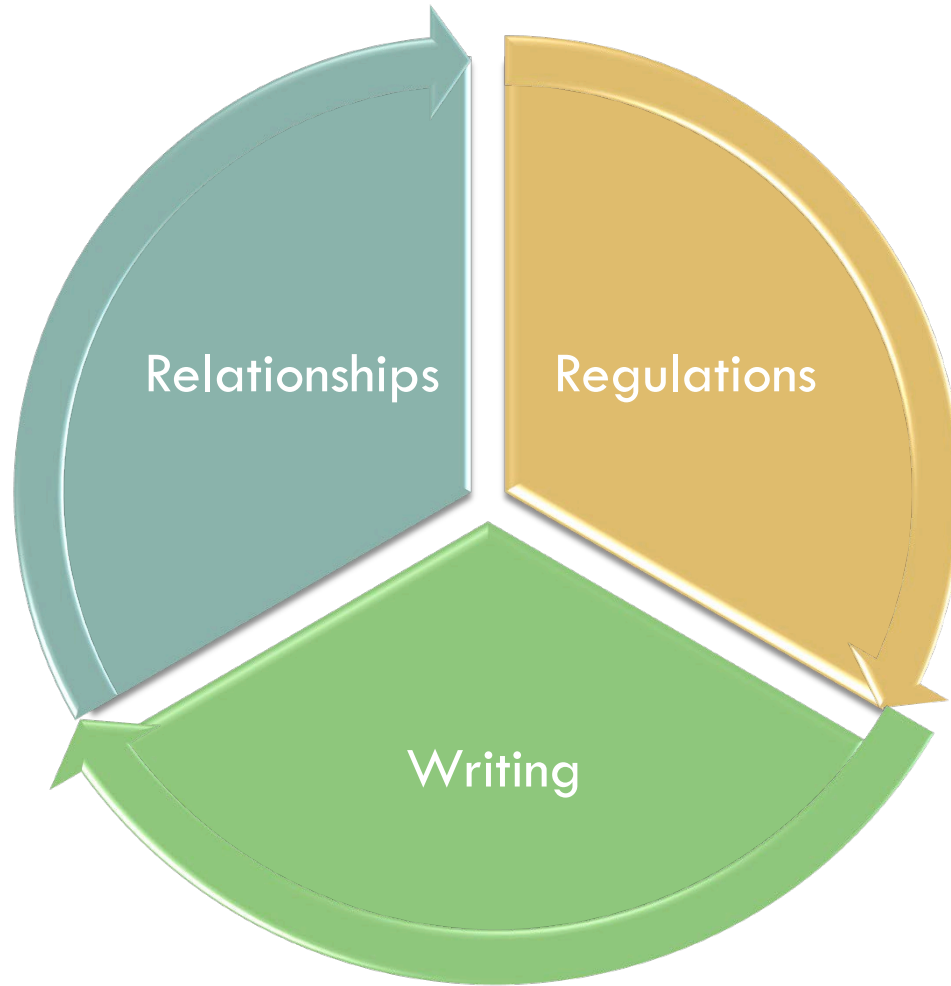
CHARTER STARTER WRITERS WEBINAR SERIES #5 – FAQs AND APPLICATION REVIEW

February 23 2015

What does the Alliance do?



3 “R’s” of Chartering



Steps in Applying for a Charter

Identify a Need in the Community and Research Solutions

Read the Charter Act <http://www.scstatehouse.gov/getfile.php?TYPE=CODEOFLAWS&TITLE=59&CHAPTER=40>

Network and Bring Together Community Members and Partner Organizations

Begin Writing Charter

Submit Letter of Intent to Sponsor at least 90 days prior to Submitting Application

Outreach and Document Support for School

Explore Facility Options

Meet with Sponsor

File Articles of Incorporation with SC Secretary of State and Hold Organizational Meeting

Submit Charter Application to Sponsor and give Copy to SCDE.

Inform Legislative Delegation. Inform District you will be located in if going to SCPCSD or Higher Ed Institution.

Sponsor has 90 Days to Hold Hearing to Approve or Deny Charter

Charter Contract is Drafted and Signed by School and Sponsor

Year of Planning (Facilities, Faculty, & Find Students)

SCPCSD Update

5

The South Carolina Public Charter School District has set **June 1, 2015 at 5 p.m.** as its deadline for submitting an application to open a charter school in the ~~2016-17~~ school year. We understand that this year has been less structured than years past as the application deadline previously in law was eliminated, so please contact me if this deadline causes undue burden to your planning committee. Once an application is submitted, the Board must hold a hearing within 90 days.

The timeline is as follows:

June 1: Applications are received by the district office

June, July, and August: Hearings with the District Board of Trustees are held. With the application deadline of 6/1, all hearings will be completed by August 29.

Contact:

Laura J. Bayne

Director of Communications

[803-734-8326](tel:803-734-8326) (office)

lbayne@sccharter.org

Determine who to apply to:

6

Provide
Guidance on
Regulations and
Accountability

SC Department of Education

Local Sponsor

• 35 Schools

SCPCSD

• 31 Schools

Higher Education
Sponsor

• 1st in 2015

Provide
Support for
all Schools

Public Charter School Alliance of SC

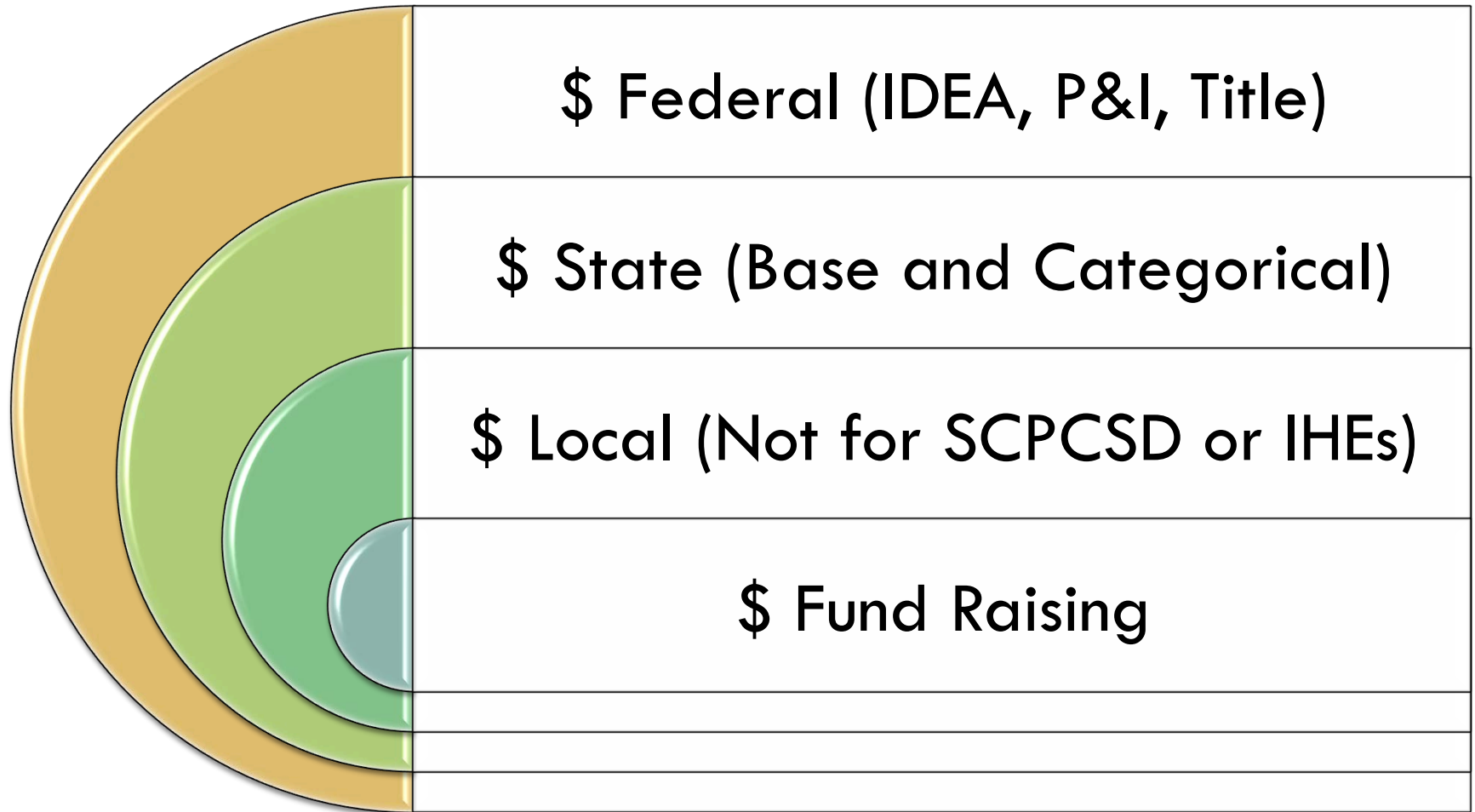
To Do: Submitting Your Letter of Intent

7

- Submit to Sponsor *and* SCDE
- SCDE has developed a template for you to use
- Submitting starts the 90 days to submitting an application – at least 90 days, you can take longer.
- You will meet with your sponsor during that time

How is a charter funded?

8



The Funding Manual and Financial Accounting Handbook are your Friends

9

- ▣ *Become familiar*
- ▣ *Know what funding you are entitled to*
- ▣ *Understand Revenue and Expenditure categories*

Links to Manuals

- ▣ <https://ed.sc.gov/agency/cfo/finance/Financial-Services/ManualsandGuidelines.cfm>

To Do – Request from SCDE

10

- **Request SCDE Estimated Revenues for your Budget:** Mrs. Jinnett at mjinnett@ed.sc.gov

Document Student Interest

11

Justify your budget with
actual student interest.

[http://www.sccharterschools.org/
charter-application-resources](http://www.sccharterschools.org/charter-application-resources)

THIS IS A SAMPLE from the Public Charter School Alliance of SC – Please update for your use.

Documentation of Student Interest for the Formation of XYZ Charter School

XYZ Public Charter School is going to be a new school focused on _____ in _____ SC. Based on the information provided to me by members of the XYZ Charter School Charter Committee, I would enroll my child(ren) for the 2016-17 school year:

I understand this form in no way guarantees a spot at the school. If more applications are submitted than space allows a lottery will be held.

The grades of children for the 2016-2017 school year:

- K
- 1st
- 2nd
- 3rd
- Other: _____

*Please put the
grade choices
for your School
here.*

- Please include me in newsletters and updates about the school. I understand this form does not become part of the application's public record and law does not require my personal information be shared.

Parent or Guardian Name: _____
Address: _____
City: _____, SC Zip Code: _____
Email: _____

Signature: _____ Date: _____

School Zoned For: _____
School District Zoned For: _____

Other comments:

Alignment in Application



Match
Application
Narrative
with



PowerSchool
Codes with



Your Courses
with



Teaching
Positions
with



Your
Budget...



Charter Resources

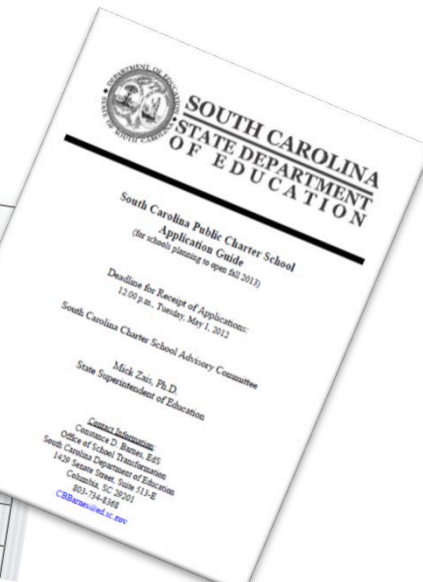
The Public Charter School Alliance of South Carolina <http://www.sccharterschools.org/charter-application-resources>

The SC Department of Education <http://ed.sc.gov/agency/se/School-Transformation/Charter-Special-Focus/>

Your Sponsor – Local, The SC Public Charter School District or Higher Ed <http://www.sccharter.org/School-Development.php>



Letter of Intent to apply for charter sponsorship to the SC State Department of Education. No letter of intent is required by the SDE, submit only to the SCPCSD only.	By January 3, 2013
With the SCPCSD Staff to review charter concept, goals and programming, initial writing of charter	By March 15, 2013
Feedback from the SCPCSD staff	Within 10 business days of staff review
Submitted to the SCDE and SCPCSD	First week of May 2013. Specific dates to be determined
SC Charter Advisory Committee	Within 90 days of submission
SCPCSD Board of Trustees	Within 45 days of receiving written notification by the SC Advisory Committee
SCPCSD Board of Trustees	Within 10 days of SCPCSD approval
Charter has been approved charter school and application due to changes in state law)	Approximately December 15, 2013
Completion of Facility by Office of School Facilities	March 1, 2014
Certificate of Occupancy by Office of School Facilities	By July 29, 2014



Questions?

14

Writers Webinars to Watch

□ April 27 Aligning your Application and Appendix Review

□ Contact information

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